



John A. Thomson

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I seek to be an ever-increasing asset to the church and my employer by growing in the likeness of my Lord and Savior Jesus Christ. I seek to utilize my gifts, education, and experience to serve God and His people in whatever context He ordains.

Education

The Master's University and Seminary, Santa Clarita, California
Master's Degree in Divinity

Liberty University, Lynchburg, Virginia
B.A. Psychology

Graduated - May 2014

Ministry Experience

Placerita Bible Church, Santa Clarita, California

- Director of College and young Aduly Ministries
 - Preaching weekly
 - Leading music
 - Overseeing volunteer staff
- Teaching Adlt ministry classes
- Teaching in family small groups.

Oak Hill Bible Church, Santa Clarita, California

- Teahcing Adult Small Groups
- Teaching Adult Equipping hour
- Prep Occasional in Sunday Morning Worship Service

Employment History

The Master's University and Seminary, Santa Clarita, California
Resident Director & Assistant to the Dean

August 2016 - Present

- Supervision and evaluation of multiple employee functions designed to meet the goals of the University.

- Research and identify organizational policy matters and recommend needed changes.
- Partner with Directors to identify performance within the organization, decisions on policies violated, respond to employee concerns, and kept documentation of employee disciplinary actions.
- Taught seminars and training sessions on leadership development
- Recruiting, interviewing; counseling management on candidate selection; Conducting and analyzing exit interviews; recommend changes.
- Partner with management and employees by handling questions, interpreting and administering contracts, and helping resolve work-related issues.
- Employee relations & diversity, talent acquisition, new employee orientations, HR policy and procedures, and maintain confidentiality.
- Established application protocols, regulatory compliance, and personnel records maintenance.
- Manage relationships with existing and prospective clients.
- Provided oversight of processing customer feedback making appropriate changes to ensure the organization exceeded customer satisfaction expectations.

Trinity Classical Academy

Director of Childcare/ Long-Term Substitute August 2013- May 2016

- Managed accounting operations, account closures, account reporting and reconciliations.
- Cross-trained and provided back-up for all customer service associates.
- Provided oversight of processing customer feedback making appropriate changes to ensure the organization exceeded customer satisfaction expectations.
- Management of performance goals in Customer Service.
- Modified department operating procedures, established objectives, implemented goals for staff improvement and success and changes to increase work efficiency.
- Organized time sensitive performance objectives, collaborating with teams in achieving performance outcomes.
- Adhered to departmental controls and regulations, maintaining the highest ethical conduct at all times.
- Construct creative lessons for effective educational advancement

Hobbies & Interests

Sports - Exercise, Hiking, Running, Backpacking

Creative - Cooking, Woodworking, Design

Community- Outreach, Hospitality

Self-Development - Reading, Writing