

# CJ BOHNEN



520 N Hollywood Way. Burbank, CA | 303-808-1341 | cjbohnen@gmail.com

---

## OBJECTIVE

---

I seek to be an ever-increasing asset to the church and my employer by growing in the likeness of my Lord and Savior Jesus Christ. I seek to utilize my gifts, education, and experience to serve God and His people in whatever context He ordains.

---

## MINISTRY EXPERIENCE

---

**Grace Community Church**, Los Angeles, CA | August 2019 to Present

- "South Valley" Bible Study Shepherd (Leading group of 12-20 2x per month in Van Nuys, CA)
- Deacon (Administration and Leadership) of Steadfast Fellowship Group
- Discipling / Mentoring / Counseling

**Hope Chapel**, Maui, HI | 2016 to 2019

- "Tweens" Shepherd (Served 4-6<sup>th</sup> graders weekly, teaching once / month in Kihei, HI)

---

## WORK EXPERIENCE

---

**The Master's Seminary**, Los Angeles, CA

*Student Services Coordinator* | July 2020 to Present

- Assistant to the Dean of Students: Dr. Brian Biedebach
- Facilitate incoming seminary students with housing, work, counsel, and prayer as needed for safe and effective transition to life on TMS campus in Los Angeles
- Student Academic Advising and Registration
- Manage and coordinate student events (new student orientation and 6-8 annual fellowship events)
- Manage a team of 8 student volunteers who serve the students on an annual basis (called the "Associated Student Body")
- Provide technical support to students: Canvas, Power-Campus Self-Service, Microsoft Office 365
- Administration of Student Directory and Alumni Network
- Promote on-campus fellowship and shepherding for students as needed

**The Ritz-Carlton Kapalua**, Maui

*Income Auditor* | September 2016 to July 2019

- Hotel Accounting, reported to Director of Finance
- Ran daily revenue audit per Marriott's corporate requirements
- Made daily adjustments as necessary
- Accounts payable and vendor relations responsibility

*Banquet Server* | October 2015 to September 2016

- Utilized over 8 years of food and beverage service experience to serve luxury Ritz-Carlton banquet team

**Pono Home, Honolulu HI**

*Energy Efficiency Technician* | December 2014 to September 2016

- Started out as "Energy Efficiency Intern" for state-funded program: "Hawaii Energy" (1 yr). Which included a focus on a monthly blog, industry reporting, market research, and energy industry trends
- Managed and operated the *Maui energy efficiency pilot program* under Pono Home, funded by Hawaii Energy
- Inventory control, marketing and client acquisition, appointment booking, and on-site technician

**Unalakleet River Lodge, Unalakleet, AK**

*Flyfishing Guide* | Summer of 2014

**Sheraton Hotel Company, Steamboat, CO**

*Bellman* | Winter of 2014

**Ritz-Carlton Aspen Highlands, Aspen, CO**

*Bellman* | November 2011 to November 2013

**EDUCATION**

**Master of Divinity**, The Master's Seminary, Los Angeles, CA | Graduating May 2023

- 3.75 GPA (after completing 86 of 98 credits)

**B.S. Business Finance**, University of Montana, Missoula, MT | Graduated May 2008

- 3.6 Cumulative GPA (Honor Roll Junior and Senior year)
- Dual emphasis (B.S. Business Marketing, finished at Griffith University, Gold Coast, Australia)
- Minor: Economics

**AWARDS AND ACKNOWLEDGEMENTS**

- Elected and served as 2021-2022 Associated Student Body (ASB) President for The Master's Seminary
- Awarded Irvin A. Busenitz Dean's Full-tuition Scholarship at The Master's Seminary based on academic performance (3.7 or higher)

**REFERENCES**

- Available upon request